## MRALGA Trustees Meeting Thursday 3<sup>rd</sup> November 6pm

**Attendees**: Maria Moon (MM) David Osborn (DO) Carol Andrew (CA) Mark Moore (MAM) Dave Moon (DM)

Apologies Rebekah's miller (RM) Myra underwood (MU)

	Agenda item	Action
1	AGM 27.11.21 The following agenda was agreed:	ALL
	Welcome by MRALGA Chair	
	I minute silence	
	Directors report Finance report Any questions	
	Nominations received Garry Black and Cheryl Britton	
	Current trustese willing to continue are Maria Moon, David Osborn, Myra Underwood, Carol Andrew, Mark Moore, David Moon and Rebekah Miller Proposal to accept	
	After election proposed discussion:	
	How can you help the allotment site.	
	Close of meeting	
	Work required to prepare for AGM: Draft directors report to be written and further discussion when MU returns from holiday before the report is finalised. Minutes from 2019 have already been printed Notice for noticeboard re nominations and proposals Volunteer forms to be printed. List of jobs prepared Including examples of recent work.	MM,DO ,CA CA ALL
	MM to discuss CPBack with CPBack manager prior to AGM Attendance list Cleaning and preparation of room Thursday 25.11.21	MM CA All available
2	Plot payments Last date for payment is 9.11.21. Red letters will be sent from 10.11.21 to tenants who have not paid within the 40 days.	CA+

3	Plot report Many thanks to DM for his work on plot 390on 30.10.21 in extremely wet weather. MM and I continue to work on the waiting list and allocate plots. Plots will be reinspected later this month.	MM DO
4	Christmas closure all agreed  Thursdays 2nd December close and reopen 3 <sup>rd</sup> February 2022  Saturdays Closure 19 <sup>th</sup> December and reopen 8 <sup>th</sup> January 2022  Notices to be made	CA
7	. A.O.B none	
8	Date of next meeting Wednesday 10 <sup>th</sup> December 2021 Agenda: Allocation of trustee roles and role requirements.	